

WHAT ARE THE BENEFITS OF HIRING THROUGH NIAGARA COLLEGE?

- Access new staff who are pursuing a career in your industry AND who have already obtained specialized training through their program
- Mentor and help students obtain program-related work experience that they can use towards their co-op work term requirements
- Connect with and try out new talent before they graduate; perfect for new/recurrent work projects and seasonal hiring needs
- Obtain information about how to post, recruitment events, [funding/incentive programs](#) and [tax credits](#)
- Build community connections and increase brand awareness

WHAT IS THE DIFFERENCE BETWEEN CO-OP AND SEASONAL EMPLOYMENT?

- Post-secondary students go out on paid co-op work terms and seek employment opportunities that will allow them to actively use their program related skills while gaining additional experience
- Whether the position is defined as a Co-op or Seasonal opportunity – if it is related to their program of study and provides an opportunity for them to contribute and develop skills, it is perfect for co-op

HOW DOES CO-OP WORK?

- The student is hired like a seasonal employee. Once they have accepted a job offer, the student submits their job details through our on-line system. Shortly after they start working, the student sets three work term goals that they would like to achieve during their co-op. We encourage them to share these goals with their employers in order to develop a plan that supports success.
- During a co-op work term, employers and students may be contacted by phone, email or in-person. If you should experience any issues, please contact Career Services.
- At the end of their co-op work term, the student submits a co-op report and [employer evaluation](#) with confirmation of hours worked. The student will ask the employer to complete this evaluation so they can submit it with their report. Co-op Tax Credit letters are emailed out to eligible employers after the work term is complete.

WHAT CO-OP PROGRAMS DO YOU OFFER AND WHEN ARE THE STUDENTS AVAILABLE?

- The length and duration of the student's co-op varies by program. Click the link to view information about our [Co-op Programs and Work Terms](#)

HOW DO I POST A JOB?

- To post your hiring needs - visit our site at mycareer.niagaracollege.ca to register and post
- You can register to set up an employer account OR if you post through your Human Resources Department, they can also set up an account and post opportunities for you.

WHO CAN I CONTACT IF I HAVE QUESTIONS OR NEED MORE INFORMATION?

- Career Services, nccareerservices@niagaracollege.ca 905-641-2252 ext. 4165 or 7777