

Honours Bachelor of Business Administration – Human Resources



Benefits of hiring a Niagara College Co-op student

NEW TALENT | STAFF COVERAGE | PEAK SEASON | SPECIAL PROJECTS

Four-year business degree program that focuses on human resources best practices from a strategic and tactical perspective.

Student Competencies:

- Demonstrate a general knowledge of various aspects of business including marketing, accounting, organizational behavior, and information systems.
- Recruit and select job applicants by posting job ads, screening applicants, interviewing candidates and checking references
- Design training and orientation programs including development, delivery and evaluation
- Develop and maintain employee data and manage workforce information using digital applications
- Intermediate and advanced skills in Microsoft Office programs
- Excellent written and oral business communications, research and analysis skills
- Knowledge of Canadian employment laws, human resource ethics, health and safety requirements/legislation

Our students have enhanced organizations in these areas:

- Compensation and Benefits
- Contract Development
- Employee Relations
- Employment Counselling
- Employment Legislations
- Health and Safety
- HR Information Systems
- HR Coordination
- Payroll
- Recruitment
- Training & Development

Academic & Co-op Work Schedule			
Year	Fall Term	Winter Term	Spring Term
1	Study	Study	Open
2	Study	Study	Work
3	Study	Study	Open
4	Study	Study	

Co-op work term requirement is 450 hours.

Post your employment opportunities at mycareer.niagaracollege.ca

Career Services

For information about hiring, please contact us at:

905-641-2252 ext. 4165
nccareerservices@niagaracollege.ca

Ask us about the (up to)

\$3,000

Co-op Education Tax Credit